GeneXpert® System Maintenance Log for Instrument Serial Number 807252 — Canton City Public Health

FAS Installation Date: _____ Last Calibration Date: _____ Month/Year: _____/_____

Instructions:
1. Enter the current information in the fields above.
2. For each daily and monthly activity listed below check the appropriate box(es) and initial at the bottom of the section.
   Note: if there is no daily testing, enter a Ø in the "Technician Initials" row for that day.
3. For Quarterly, Yearly items initial and date in the available space.
4. At the end of each month place this form in the quality control log book.

Maintenance	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Clean Work Area DAILY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Close all module doors DAILY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Discard Used Cartridges DAILY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Power down the GeneXpert WEEKLY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Power down the computer WEEKLY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Archive tests MONTHLY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Purges test MONTHLY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Replace fan filters MONTHLY	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Technician Initials																															
Quarterly Maintenance																															
Clean Plunger rod & cartridge bays																															
Clean instrument surfaces																															
Test all GFCI receptacles																															
Yearly Maintenance																															
Annual instrument maintenance																															
Other																															
Print System log report																															
Back up database																															

1. Refer to Chaper 9 (Service and Maintenance) in the Operator Manual for detailed procedure.
2. Refer to Chapter 5 (Operating Instructions) in the Operator Manual for detailed procedure.

Reference: GeneXpert GX Dx Operator Manual (P/N 302-0528, Rev A) And Canton City Public Health Safety and Maintenance Manuals.